



RESIDENTIAL INPUT FORM

Required Fields Shaded Yellow & Underlined

MLS Property Information Form

E-mail the form to LeslieRae@e-ListState.com or FAX to: 800-930-3967.

Property Owner(s):		
Property Address:		*Unit #*:
City:	*State*:	*Zip+4*:
Owner Phone Numbers:		
e-mail address:		
Remarks:		*Buyer's Agent Commission*:
Asking Price:	*Year Built*:	*Cross Streets*:
Driving Directions:		

County:	*Property Tax ID (APN)*:
Complex/Subdivision:	*Area*:
Thomas Guide Map Book/Coordinates:	Good Faith Deposit? % or \$:
School District:	High School:
Mid School:	Elementary School:
Other:	*Water Supplier*:
Electric Co:	*Gas Co*:

Residential Type: <input type="checkbox"/> Single Residential <input type="checkbox"/> Condominium <input type="checkbox"/> Half Duplex <input type="checkbox"/> Townhouse <input type="checkbox"/> Mobile Home <input type="checkbox"/> Other: _____	*Master Bedroom Level*: <input type="checkbox"/> Upper <input type="checkbox"/> Main <input type="checkbox"/> Lower <input type="checkbox"/> Other: _____	*Property is Occupied by*: <input type="checkbox"/> Lessee <input type="checkbox"/> Owner <input type="checkbox"/> Tenant Name of Tenant: _____ <input type="checkbox"/> Vacant Phone number of Tenant: _____
# Bedrooms _____	*Manufactured Home*: <input type="checkbox"/> Yes <input type="checkbox"/> No	*Where do you want the CD and/or signs Mailed*: Name: _____ Address: _____
# Full Baths _____	*If Manufactured - On Permanent Foundation*: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not a manufactured home	How do you want the Buyers to contact you? Primary Phone: (____) _____ - _____ Secondary Phone: (____) _____ - _____ e-mail: _____ FAX offers to: (____) _____ - _____ Showing Instructions: _____
# 3/4 Baths _____	Elevation: _____ Property Zoned: _____	PayPal Billing Address: _____
# Half Baths _____	*Lot Dimensions* _____ x _____	Do you have a website you want displayed? <input type="checkbox"/> Yes. I have property photos on this site I want displayed: http://_____
Car Garage Capacity _____	*Road Frontage: _____ Ft	I /WE, The Seller, Confirm that the Property Information as Provided to the Broker is Truthful and Accurate and I /WE Authorize Broker to Rely upon the Information Provided. e-ListState.com reserves the right to exclude any content including websites from being displayed deemed to be inappropriate. I/WE understand that no listing can be placed into the MLS system without a photograph.
Garage Type: <input type="checkbox"/> None <input type="checkbox"/> Attached <input type="checkbox"/> Detached <input type="checkbox"/> Carport Attached <input type="checkbox"/> Carport Detached <input type="checkbox"/> Combo <input type="checkbox"/> Other: _____	*# of Acres* _____	Signature _____ Date _____
Levels: <input type="checkbox"/> One Story <input type="checkbox"/> Two Story <input type="checkbox"/> Three Story <input type="checkbox"/> Split Level <input type="checkbox"/> Split Level Foyer <input type="checkbox"/> Other: _____	*Lot Size* _____ Upper Level SqFt _____ Main Level SqFt _____ Lower Level SqFt _____ Basement Level SqFt	Signature _____ Date _____
Basement: <input type="checkbox"/> Yes <input type="checkbox"/> No	*Total Living SqFt* _____	SFR Page 1 of 7

Family Room Dimensions: _____

Floor Covering:

Brick; Carpt; Tile; Vinyl; Wood; Other _____

Floor Level:

Upper; Main; Lower; Basement; Other _____

Living Rm/Great Room Dimensions: _____

Floor Covering:

Brick; Carpt; Tile; Vinyl; Wood; Other _____

Floor Level:

Upper; Main; Lower; Basement; Other _____

Dining Room Dimensions: _____

Floor Covering:

Brick; Carpt; Tile; Vinyl; Wood; Other _____

Floor Level:

Upper; Main; Lower; Basement; Other _____

Kitchen Dimensions: _____

Floor Covering:

Brick; Carpt; Tile; Vinyl; Wood; Other _____

Floor Level:

Upper; Main; Lower; Basement; Other _____

Den Dimensions: _____

Floor Covering:

Brick; Carpt; Tile; Vinyl; Wood; Other _____

Floor Level:

Upper; Main; Lower; Basement; Other _____

Breakfast Room Dimensions: _____

Floor Covering:

Brick; Carpt; Tile; Vinyl; Wood; Other _____

Floor Level:

Upper; Main; Lower; Basement; Other _____

Utility Room Dimensions: _____

Floor Covering:

Brick; Carpt; Tile; Vinyl; Wood; Other _____

Floor Level:

Upper; Main; Lower; Basement; Other _____

Laundry Room Dimensions: _____

Floor Covering:

Brick; Carpt; Tile; Vinyl; Wood; Other _____

Floor Level:

Upper; Main; Lower; Basement; Other _____

Master Bedroom Dimensions: _____

Floor Covering:

Brick; Carpt; Tile; Vinyl; Wood; Other _____

Floor Level:

Upper; Main; Lower; Basement; Other _____

Bedroom 2 Dimensions: _____

Floor Covering:

Brick; Carpt; Tile; Vinyl; Wood; Other _____

Floor Level:

Upper; Main; Lower; Basement; Other _____

Bedroom 3 Dimensions: _____

Floor Covering:

Brick; Carpt; Tile; Vinyl; Wood; Other _____

Floor Level:

Upper; Main; Lower; Basement; Other _____

Bedroom 4 Dimensions: _____

Floor Covering:

Brick; Carpt; Tile; Vinyl; Wood; Other _____

Floor Level:

Upper; Main; Lower; Basement; Other _____

Extra Room Dimensions: _____

Description: _____

Floor Covering:

Brick; Carpt; Tile; Vinyl; Wood; Other _____

Floor Level:

Upper; Main; Lower; Basement; Other _____

***Method of Access to Basement*:**

- Exterior
- Interior
- Both Interior & Exterior
- Not Applicable

Name of Builder or Architect:

Model Name: _____

HOA Name or Property Management Name(s):

HOA or Property Management Phone(s):

(____) _____ - _____
(____) _____ - _____

If property is Condo/Townhouse, how many units in the complex? _____

Number of Floors in the Building: _____

Entry level for unit is on what floor?

1st; 2nd; 3rd; Other _____

Type*:

- Shares One Common Wall
- Shares 2 or more common walls
- No One Above
- No One Above or Below
- No One Below
- No Common Walls
- Other _____

High or Mid-Rise Building**Features*:**

- 24-hr closed circuit surveillance
- 24-hr Concierge
- Barbeque Area
- Business Center
- Club Room
- Concierge
- Conference Facilities
- Door Person
- Entrance Lobby
- Fitness Center
- Maid Service
- Mid-Rise Building
- Passenger Elevator
- Pool & Spa
- Recreational Room
- Rooftop Sky Deck
- Rooftop Swimming Pool
- Sauna
- Service Elevator
- Steam Room
- Sun Terrace
- Trash Chute
- Other: _____
- None

Location of Unit*

- Close to Clubhouse
- End Unit
- Ground Floor
- Penthouse
- There is a Unit above
- There is a Unit below
- Not a Condo or Townhouse
- Other: _____

HOA Amenities*

- Assoc Barbeque Area
- Assoc Earthquake
- Assoc Gym/Exercise Room
- Assoc Insurance Paid
- Assoc Maintenance Paid
- Assoc Pet Rules
- Assoc Pool
- Assoc Sauna
- Assoc Sport Court
- Assoc Tennis
- Assoc Trash Paid
- Assoc Utilities Paid
- Senior Community
- Assoc Club House/Rec Facility
- Assoc Fee Includes Alarm Sys
- Assoc Fee Incl Bldg & Grounds
- Assoc Fee Includes Cable TV
- Assoc Fee Includes Clubhouse
- Assoc Fee Includes Concierge
- Assoc Fee Includes Electricity
- Assoc Fee Includes Gas
- Assoc Fee Incl Lake Privileges
- Assoc Fee Incl Snow Removal
- Assoc Fee Incl Security Guard
- Assoc Fee Incl Porter Services
- Assoc Fee Includes Valet Parking
- Assoc Fee Includes Water
- Assoc Fee Includes Sewer
- Assoc Planned Activities
- Riding Stables
- Hot Water
- Unknown
- Other: _____
- None

Other Common/Rec**Area***

- Beach Rights
- Boat Dock
- Car Wash Area
- Darkroom
- Elevator
- Exercise court
- Game Court - Interior
- Game Court - Exterior
- Golf Course
- Greenbelt
- Gym
- Laundry - coin
- Laundry - free
- Playground / Park
- Putting Green(s)
- Racquetball
- Roof Deck
- Common RV Parking
- Storage Area
- Trails: Hiking or Riding
- Workshop Area
- Other: _____
- None

HOA Monthly Fees

\$ _____

HOA Fees Mandatory?*

- Yes
- No

HOA Restrictions:

- Board Approval
- Cats Only
- Dogs Only
- Exterior Alter
- Guests
- No Pets
- Number of Pets
- Owner/Coop Interview
- Parking
- Pet Size
- Pets – Other
- Rental(s)
- Retirement/Senior Only
- Signs
- Other: _____
- None

Furnished:

- Full
- Part
- Other: _____
- None

Construction Type*:

- Hay Bale
- Masonry
- Rammed Earth
- Steel
- Wood Frame
- Other: _____

Foundation*

- Concrete perimeter
- Post and Pier
- Raised Foundation
- Slab
- Other: _____

Style*:

- A-Frame
- Barn Type
- Bungalow
- Cabin
- Cape Cod
- Chalet
- Colonial
- Contemporary
- Cottage
- Craftsman
- Custom
- Dome
- Edwardian
- English
- Farmhouse
- Flat
- French
- French Norman
- Georgian
- Log
- Manufactured
- Modern / Hi-Tech
- Modular / Mobile
- Prairie
- Ranch
- Redwood Glass
- Rustic
- Spanish / Mediterranean
- Traditional
- Tudor
- Victorian
- Vintage
- Other: _____
- Unknown

Exterior*

- Aluminum Siding
- Asphalt
- Brick
- Concrete Block
- Fiberglass
- Lap Siding
- Plaster
- Redwood Siding
- Shingle
- Steel Siding
- Stone
- Stucco
- Vinyl Siding
- Wood Siding
- Other: _____

Roof*

- Bituthene
- Cement
- Composition
- Elastomeric
- Fiberglass
- Foam
- Metal
- Shake
- Shingle
- Slate
- Tar & Gravel
- Tile
- Other: _____
- None
- Unknown

Garage / Parking*:

- 1 Car
- 2 Car
- 3 Car
- 4 Car
- 5 Car or More Cars
- Assigned
- Attached
- Auto Door #Remotes: _____
- Built-in Storage
- Carports #Spaces: _____
- Community Garage
- Controlled Entrance
- Covered Parking
- Deck(s)
- Detached
- Driveway Gate
- Garage
- Garage Finished
- Garage Heated
- Golf Cart
- Guest Accommodations
- Interior Access
- Leased
- Off-Street #Spaces: _____
- On Street #Spaces: _____
- RV/Boat Parking
- RV Enclosed Parking
- Side by Side
- Subterranean Parking
- Tandem
- Unassigned Parking
- Uncovered Parking
- Valet Parking
- Workbench in Garage
- Workshop in Garage
- Other: _____
- None

Driveway/Sidewalk:

- Blacktop Driveway
- Concrete Driveway
- Circular Driveway
- Curbs
- Easement
- Gravel Driveway
- Maintenance Agreement
- Paved Driveway
- Paved Sidewalk
- Shared Driveway
- Unpaved
- Streetlights
- Other: _____
- None
- Unknown

Access Road:

- Private Road
- Public Road
- Alley Access Road
- Dirt Road
- Gravel Road
- Paved Road
- Other: _____
- None

Property Faces:

- East
- North
- South
- West
- Other: _____
- Unknown

Main Level*:

- Bath(s) #Baths: ____
- Bedroom(s) #Beds: ____
- Dining Room/Area
- Family Room
- Garage
- Kitchen
- Laundry Room/Area
- Living Room
- Loft
- Master Suite(s)
- Retreat
- Street Entrance
- Other: _____
- None

Lower Level

- Bath(s) #Baths: ____
- Bedroom(s) #Beds: ____
- Dining Room/Area
- Family Room
- Garage
- Kitchen
- Laundry Room/Area
- Living Room
- Loft
- Master Suite(s)
- Retreat
- Street Entrance
- Other: _____
- None

Upper Level

- Bath(s) #Baths: ____
- Bedroom(s) #Beds: ____
- Dining Room/Area
- Family Room
- Family Room w/ Overlook
- Garage
- Kitchen
- Laundry Room/Area
- Living Room
- Living Room w/ Overlook
- Loft
- Master Suite(s)
- Retreat
- Street Entrance
- Other: _____
- None

Floors*

- Brick
- Ceramic Tile
- Concrete
- Granite
- Hardwood
- Marble
- Laminate
- Parquet
- Part Carpet
- Part Hardwood
- Simulated Wood
- Slate
- Stone
- Terrazzo
- Tile
- Travertine
- Vinyl Linoleum
- Wall to Wall Carpet
- Wood
- Other: _____
- None
- Unknown

Entry Location:

- Elevator to Entry
- Ground Level – No Steps
- Ground Level With Steps
- Mid Level
- Penthouse
- Top Level
- Other: _____

Fireplace*:

- Yes
- No

Fireplace(s):

- 1 Fireplace
- 2 Fireplaces
- 3 Fireplaces
- 4 or more Fireplaces

Fireplace Location:

- Living Room
- Family Room
- Den
- Dining Room
- Master Bedroom
- Other: _____

Fireplace**Fuel/Description:**

- Wood Burning
- Gas Burning
- Wood and Gas Burning
- Gas Starter
- Insert
- Brick / Masonry
- Circular
- Decorative
- Electric
- Free-Standing
- Metal
- Pellet Stove
- Raised Hearth
- Stone
- Two-Way Fireplace
- Wood Stove
- Other: _____
- None
- Unknown

Cooling*:

- Yes
- No
- Unknown

Cooling Type(s):

- Attic Fans
- Attic Ventilator
- Ceiling Fans
- Central
- Central 2 or more Zones
- Electric
- Evaporative Cooler
- Room Air
- Room Evaporation
- Room Refrigeration
- Swamp Cooler
- Wall Air
- Whole House Fan
- Windows / Wall Unit(s)
- Other: _____
- None
- Unknown

Heating*

- Baseboard
- Central
- Electric
- Floor Furnace
- Forced Air
- Forced Air 2 or more Zones
- Gas - Natural
- Gas – Propane tank leased
- Gas – Propane tank owned
- Heat Pump
- Individual Room Controls
- Oil
- Perimeter
- Radiant
- Solar Heater
- Space Heater
- Steam
- Stove Heater
- Wall Furnace
- Wood Burning
- Other: _____
- None
- Unknown

Energy Conservation*:

- Caulked / Sealed
- Ceiling Insulation
- Dual Pane Windows
- Triple Pane Windows
- Floor Insulation
- Low-E Glass – All Windows
- Low-Flow Shower
- Low-Flow Toilet
- Partial Insulation
- Solar Water Heater
- Wall Insulation
- Weather Stripping
- Water Heater Blanket
- Other: _____
- None

Security*:

- Card-Code Access
- Closed Circuit
- Gated Community
- Gated Community with Guard
- Intercom
- Pre-Wired Alarm
- Security Fence
- Security System Leased
- Security System Owned
- Window Bars
- Other: _____
- None

Bedroom Features*:

- All Bedrooms Up
- Main Floor Bedroom
- Main Floor Master
- 2 Master Bedrooms
- Master Bedroom Balcony
- Master Bedrm Private Deck
- Master Suite
- Mastr Bedrm Vaulted Ceiling
- Multi-Level Bedroom
- Cedar Closets
- Mirrored Closet Doors
- Dressing Area
- Walk-In Closet
- Skylight(s)
- Other: _____
- None

Master Bath *

- No Master Bath
- Bidet
- Double Sinks
- Fiberglass
- Granite
- Marble
- Remodeled
- Sauna
- Shower and Tub
- Shower over Tub
- Skylight(s)
- Stall Shower
- Sunken Tub
- Tile
- Tub
- Tub w/ Jets
- Other: _____

Other Bath(s) *

- Bidet
- Double Sinks
- Fiberglass
- Granite
- Jack and Jill
- Marble
- Remodeled
- Sauna
- Shower & Tub #Tubs: ____
- Shower over Tub #Tubs: ____
- Skylight(s)
- Split Bath
- Stall Shower #Showers ____
- Sunken Tub
- Tile
- Tub #Tubs: ____
- Tub w/ Jets #Tubs: ____
- Other: _____

Kitchen*:

- 220 V Wiring
- Breakfast Area
- Breakfast Bar
- Breakfast Room
- Built-in BBQ
- Built-in Oven
- Built-in Refrigerator
- Built-in Stove
- Butler's Pantry
- Continuous Clean Oven Incl
- Cook-Top Stove –Gas
- Cook-Top Stove - Electric
- Corian Counter
- Dishwasher Included
- Disposal Included
- Double Oven Included
- Electric Range Included
- Formica Counter
- Freezer Included
- Gas Range Included
- Granite Counter
- Hood over Range
- Ice Maker Included
- Island
- Island with sink
- Marble Counter
- Microwave Included
- Refrigerator Included
- Self-Cleaning Oven Included
- Skylight(s)
- Tile Counter
- Trash Compactor Included
- Walk-In Pantry
- Other: _____
- None

Dining / Eating Area*:

- Breakfast Nook in Kitchen
- Dining Area
- Dining is Separate Room
- Family Room/ Dining Combo
- Formal Dining
- Kitchen Combo
- Living Room/ Dining Combo
- Dining "Elle"
- Skylight(s)
- Sunken
- Other: _____
- None

Living Room

- Cathedral Ceiling
- Deck or Patio Attached
- Fireplace
- Formal / Separate Room
- Great Room
- Open Beam
- Skylight(s)
- Sunken
- Other: _____
- None

Family Room

- Cathedral Ceiling
- Deck or Patio Attached
- Fireplace
- Great Room
- Open Beam
- Separate Room
- Skylight(s)
- Sunken
- Other: _____
- None

Other Rooms*:

- Atrium
- Attic – Finished
- Basement - Full
- Basement - Partial
- Bonus Room
- Converted Garage
- Den / Study
- Den/Study is converted Bedrm
- Entertainment / Media Room
- Garage Apartment
- Guest Suite or Maid's
- Library
- Loft
- Office
- Porch Enclosed
- Recreation Room
- Solarium
- Storage Room or Area
- Studio
- Sun Room
- Temperature Controlled Room
- Wine Cellar / Tasting Room
- Other: _____
- None

Built-Ins

- Book Shelves
- Desk or Computer Niche
- Drawers
- Entertainment Center
- Hutch
- Sewing Center
- Window Seats
- Other: _____
- None

Laundry*:

- 220 V Wiring
- Dryer included in sale
- Electric
- Gas
- Hookups Only
- Laundry in Basement
- Laundry Chute
- Laundry Closet
- Laundry in Garage
- Laundry in Kitchen
- Laundry Room
- Laundry Tub
- Laundry in Unit
- No Hookups
- Washer/Dryer Stacked Included
- Washer Included in sale
- Community Laundry Facility
- Coin Operated Laundry
- Other: _____
- None

Miscellaneous*:

- Air Purifier
- Awning
- Bay Windows
- 9 foot ceilings
- Cathedral Ceiling/Vaulted Ceiling
- Central Vacuum
- Coffered Ceiling(s)
- Copper Plumbing – Full
- Crown Molding
- Double-Door Entry
- Entrance Foyer
- Entrance Foyer – Two Story
- Entry Gate
- Fire Sprinklers
- French Doors
- Greenhouse Window
- Open Beam Ceiling
- Popcorn Ceiling
- Recessed Lighting
- Smoke Detectors
- Stained-Glass Windows
- Storm Window
- Wainscoting
- Water Filter Included
- Wet Bar(s)
- Window Blinds
- Window Drapes included
- Window Coverings Included
- Window Screens
- Other: _____
- None

Spa*:

- Yes
- No

Spa Type*:

- Above Ground
- Community Facility / Pool /Spa
- Electric
- Fiberglass
- Gas Heat
- Gunnite
- Hot Tub
- In-Ground
- Indoor
- Member Fee
- Pool Cover
- Solar Heat
- Spa
- None

Other Structures*:

- Arena
- Barn w/Electricity
- Barn w/Water
- Barn(s)
- Cabana
- Cave(s)
- Chutes
- Corrals
- Gazebo
- Greenhouse
- Guest House or Casita
- House/Units(s)
- Kennel
- Outbuilding(s)
- Paddock
- Pens
- Pool House
- Shed(s)
- Stable
- Stall(s)
- Storage Facility
- Tack Room
- Workshop
- Zoned 2nd Unit
- Other: _____
- None

Fencing*:

- Barbed Wire
- Block Wall
- Chain Link
- Complete
- Complete Cross
- Electric
- Fenced Pool
- Partial
- Partial Cross
- Perimeter
- Redwood
- Vinyl
- Wood Board
- Wrought Iron
- Other: _____
- None

Pool*:

- Yes
- No

Pool*:

- Above Ground
- Black-Bottom
- Community Facility / Pool /Spa
- Electric
- Fiberglass
- Gas Heat
- Gunnite
- Hot Tub
- In-Ground
- Indoor
- Lap Pool
- Member Fee
- No Heat
- Pool Cover
- Private
- Pool Sweep Included
- Solar Cover
- Solar Heat
- Spa
- Waterfall
- Other: _____
- None

Private Yard/Grounds:

- Balcony
- BBQ
- Courtyard
- Deck(s) covered
- Deck(s) open
- Dog Run
- Fountain
- Fruit Trees
- Garden
- Koi Pond
- Landscaped Front only
- Landscaped – Front & Rear
- Landscaped – Front / Rear /Side
- Landscaped – Rear only
- Outdoor Kitchen
- Outdoor Misting
- Patio covered
- Patio enclosed
- Patio open
- Patio Slab
- Private Boat Dock
- Sprinkler – Auto with Timer
- Sprinkler – Manual
- Tennis Court
- Waterfall
- Wrap-around-Deck / Porch
- Other: _____
- None
- Unknown

Lot Description*:

- Adjacent Golf Course
- Agricultural
- Bayfront
- Beach front
- Bluff Front
- Common Interest
- City Lot
- County
- Corner Lot
- Court
- Cul-de-Sac
- Curbs-Walks
- Downslope
- Flag Lot
- Golf Course Lot
- Horse Property
- Irregular
- Lakefront
- Landlocked
- Level
- Oceanfront
- Pond
- Private
- Regular Lot
- Reservoir
- River Front
- Rolling
- Seasonal Creek
- Secluded
- Sidewalks
- Steep Hill
- Stream
- Street Dirt
- Streetlights
- Subdivision Lot
- Upslope
- Value Mainly in Land
- Water front
- Wooded
- Zero Lot Line
- Other: _____
- None

Sewer / Septic*

- Cesspool
- Holding Tank
- Septic Engineered
- Sewer - Private
- Sewer - Public
- Standard Septic
- Other: _____
- None

Utilities*

- Cable TV Available
- Cable Installed
- City Utilities
- DSL Available
- Generator
- Internet Available
- Natural Gas Installed
- Propane – Tank Leased
- Propane – Tank Owned
- Solar
- TV Antenna Included
- Wind Power
- Multiple Phone Lines Installed
- Wired for Alarm
- Wired for Network
- Wired for Surround Sound
- Other: _____
- None

Water Heater:*

- Gas
- Electric
- Solar
- Tank #Gallons: ____
- Tankless
- Other: _____
- None

Water Source:*

- Irrigation District
- Meter Installed
- Pond
- River
- Spring(s)
- Stock Company
- Storage Tanks
- Stream
- Water District
- Water - Private
- Water - Public
- Well – Agricultural GPM: ____
- Well - Private GPM: ____
- Well – Shared GPM: ____
- Other: _____
- None

Public Transportation:

- 1 Block from property
- 2 Blocks from property
- 3 Blocks from property
- 4 or More Blocks
- Less than one Mile
- 1 to 2 Miles
- 3 or More Miles
- Other: _____
- None

Special Zones:

- Coastal Zone
- Fire Zone
- Flood Insurance
- Flood Zone
- Hazardous Waste Area
- Historical
- Not Mapped
- Open Space Corridor
- Redevelopment Area
- Scenic Corridor
- See Natural Hazard Report
- Seismic Hazard Zone
- Special Study Zone
- Other: _____
- None
- Unknown

Views:*

- Bay
- Bridges
- Canyon
- City
- Forest / Woods
- Golf Course
- Greenbelt
- Hills
- Lake
- Lights
- Marina
- Mountains
- Ocean
- Orchard
- Panoramic
- Park
- Partial
- Pasture
- Pond
- River / Stream
- Valley
- Vineyard
- Water
- Other: _____
- None – No Views

California: Mello Roos:*

- Yes
- No
- Unknown

Mello Roos Fees

\$ _____ Month

Financial Information:

Total 1st Trust Deed: _____

Total 2nd: _____

***Total Loan Balance:**

\$ _____

Finance / Terms:

- 1031 Exchange
- Cal Vet
- Cash
- Cash to New Loan
- Conventional
- FHA
- Lease Option
- Loans Assumable
- Owner May Carry
- Special Financing
- Submit
- VA
- Other: _____
- Unknown

Disclosures/Sale**Conditions:**

- Auction
- Concurrent Close
- Court Approved
- Will sell only if Job Transfer
- Only if Home of Choice Found
- HAP
- Home In Foreclosure
- Lender Short / Short Sale
- Notice of Default
- REO
- Probate
- Seller is licensed RE Agent
- Short Sale Approved
- Sold As Is
- VA Repo
- Other: _____
- None

Possession:*

- Close of Escrow
- Close in # Days: _____
- Negotiable
- Subject to Tenants Rights
- Other: _____
- None

Showing Instructions:*

- Call Owner
- Appointment Only
- Lock Box Occupied
- Lock Box Vacant
- Show Anytime
- Beware of Dog
- 24 Hour Notice
- Day Sleeper
- Restricted Days
- Restricted Hours
- See Remarks
- Caution Pets

Combo Lock: _____

Located: _____

Special Instructions:

***Available Documents*:**

- Appraisal
- Home Inspection
- Soil Test
- Survey
- Septic Inspection
- Well Inspection
- Leases
- Water Rights
- House Plans
- HOA Documents
- CC&R's
- Structure Pest Inspection
- Roof
- See Remarks
- Other: _____
- None

Price Includes:

- Alarm System
- Antenna
- Chandelier(s)
- Clothes Dryer
- Clothes Washer
- Exterior Lighting
- Fireplace Equipment
- Fireplace Logs
- Fireplace Screen
- Patio Furniture
- Pool Equipment
- Portable Dish Washer
- Refrigerator
- Satellite Dish
- Satellite Receiver
- Water Fountain
- Water Softener
- Other: _____
- None

Home Warranty:

- Paid by Seller
- Paid by Buyer
- Negotiable
- None

Accessibility Features:

- Accessible
- Bath
- Doors
- Elevator
- Flashing Doorbell
- Grab Bars
- Kitchen
- Lower Light Switch
- Parking
- Wheelchair Ramp
- Other: _____
- None

City Inspection**Required?:***

- Yes
- No
- Unknown

Rent Control?:

- Yes
- No
- Unknown

Following for LEASES Only*

Requirements:*

- First and Last \$ _____
 - Cleaning Deposit \$ _____
 - Credit Report \$ _____
 - Insurance \$ _____
 - Pet Deposit \$ _____
 - Security Deposit \$ _____
 - Other: _____
 - None
- Total Deposit Required: \$ _____**

Lease / Term*

- 6 month
- One year
- 2 or more years
- For Sale
- Lease Option
- Month to Month
- Short
- Show
- Submit
- Summer
- Winter
- Other: _____
- None

Date property is available for Lease: _____

Pets Allowed?:

- Yes
- No
- Unknown

Smoking Allowed?:

- Yes
- No
- Unknown

Tenant Pays:

- Cable TV
- Door Person
- Earthquake
- Electricity
- Exterior Maintenance
- Garbage
- Gas
- Grounds Maintenance
- Heat
- Homeowners Insurance
- Management
- Organization Activity
- Roof
- Security
- Sewer
- Street Maintenance
- Water
- Other: _____
- None

Management Pays:

- Cable TV
- Door Person
- Earthquake
- Electricity
- Exterior Maintenance
- Garbage
- Gas
- Grounds Maintenance
- Heat
- Homeowners Insurance
- Management
- Organization Activity
- Roof
- Security
- Sewer
- Street Maintenance
- Water
- Other: _____
- None

What description do you want placed in the listing? This is your chance to "sell" your property. Spend some time here to be sure it says what you want. If there is not enough room, feel free to e-mail an attachment to: leslier@e-ListState.com.

Private Instructions for Agents: